

## **Advising, Career & Transfer Services COVID-19 Action Plan Notice Regarding Virtual Academic Advisement Services**

During this time of campus closure and online learning practices due to the COVID-19, currently enrolled students will have access to their assigned advisor through their *Advisor Connect* Blackboard page, virtual appointments, monitored email correspondence, and online chat.

Students can find their Advisor's page by logging into Blackboard and utilizing the link for *My Organizations*. Here, Advisors will provide important information and updates. Students can also access the link to schedule a virtual appointment for real-time response to questions or concerns. Outside of appointment times, Advisors will be monitoring their email on a regular basis in order to respond to students in a most timely manner.

Currently enrolled students who do not have an assigned advisor, or they are not sure who their assigned advisor is may reach an advisor through our Online Chat feature, located on the My Academic Life Page on OwlNet. Advisors will be online and available to chat with students Monday through Thursday, from 9 a.m. to 5 p.m., and on Fridays, from 9 a.m. to 4:30 p.m. Students using the online chat feature on OwlNet will receive full academic and transfer advisement services during these hours. After hours, students may click on the "leave a message" link and an advisor will respond questions within 48 hours.

### **Virtual Career Services**

HCC Career Connect is available to students anywhere they have Internet access. Students may request assistance with job search, questions regarding co-operative education/internships, and résumé review by contacting [Anna Berglowe-Lynch](#) or [Karla Wynn](#).

Questions, call Advising, Career and Transfer Services at 443-412-2301. This number will be monitored, and voicemails will be returned within 24-48 hours from receipt. Students, please include your name, Student H-ID number, and the best number to reach you.